

EMPLOYMENT AND JOB APPLICATION FORM (ONLINE)

Position applied for

Please complete this application form clearly

PERSONAL DETAILS

Title (Mr, Mrs, Ms, Miss etc)

Surname

Forenames

Address

Postcode

Telephone (Daytime)

(Evening)

Registered Disabled Number (if applicable)

National Insurance Number

Visa Number (if applicable)

Have you got a current work permit? (if applicable)

Yes

No

Have you ever been convicted of any offence?

Yes

No

If Yes, please give details (details of spent convictions are not required)

ABOUT YOU

What is your favourite meal and why?

What was your most embarrassing moment?

PREVIOUS EMPLOYMENT HISTORY

Please give details of employment, including your current employment and the previous two.

	1ST COMPANY	2ND COMPANY	3RD COMPANY
Name and address of company			
Dates employed from/until			
Full or part time			
Position			
Main duties			
Reason for leaving			

OTHER INFORMATION

Have you ever operated a computerised till Yes No

Have you ever held a supervisory position Yes No

If Yes, how many people did you supervise

Do you have any other experience or qualifications not already mentioned that are relevant to the job you are now applying for? Yes No

If Yes, please give details

If Yes, please give details

How did you hear about the vacancy you are applying for?

Newspaper In-pub advertising Someone else told you

Other (please specify)

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EQUAL OPPORTUNITIES POLICY

It is the policy of the Company that there shall be no discrimination in respect of sex, colour, religion, age, race, ethnic origin or nationality and that equal opportunities shall be given to all employees. In order to ensure effectiveness of our Equal Opportunities Policy it would be of great help if you would tick the appropriate box. However, it is not compulsory to complete this section and it will not affect your chances of selection if you choose not to do so.

Please tick appropriate ethnic/racial group to which you belong

Black Caribbean

Chinese

White

Pakistani

Indian

Black African

Bangladeshi

Black Other

Asian Other

REFERENCES

Please give the name and address of two people who can be contacted to act as referees on your behalf (work related if possible). If an unsatisfactory reference is received after your employment has commenced it will result in termination of your employment.

1. Name
Address
 Telephone

2. Name
Address
 Telephone

I confirm that the above people can be contacted immediately for a reference

Yes No

If No, please give reason

DECLARATION

I understand that any inaccuracy or falsification of the information I have given may result in termination of my employment. I have completed this form personally and declare that the information contained within it is true in all respects.

Signed Date